

Privacy Notice for E26 Social Economy Programme (August 2024 until further notice)

Data controller:	Action Together CIO
ICO registration reference:	Z1585307
Customer enquiries contact details:	dp@actiontogether.org.uk
Data Protection Officer:	Peter Denton

1. Who we are

Action Together CIO is the infrastructure organisation for the voluntary, community, faith and social enterprise (VCFSE) sector in Oldham, Rochdale, and Tameside. We connect people with what's happening in their community, develop community ideas into action, strengthen local organisations, and provide strategic influence for the charity and voluntary sector

2. Introduction

The UK Shared Prosperity Fund ["UKSPF"] is an initiative of the UK Government's Levelling Up agenda. The Fund aims to improve pride in place and increase life chances across the UK by investing in communities and place, supporting local business and providing opportunities to boost people and skills.

The main aims of UKSPF are to:

- Boost productivity, pay, jobs and living standards
- Spread opportunities and improve public services
- Restore a sense of community, local pride and belonging
- Empower local leaders and communities

We are working with (and funded by) the Greater Manchester Combined Authority (GMCA). We are working with local partners to address the specific gaps and challenges that have been identified in the business support available to social economy organisations and entrepreneurs in Greater Manchester (GM), and to improve the accessibility, consistency, and quality of support to the full diversity of the social economy. This joint working is being facilitated through an organisation called 10GM.

3. What information we will collect from you (the purpose and legal basis for processing information)

The lawful basis for collecting and processing this personal data falls under GMCA's public task under Article 6 (1) (e). The public task comes under the following GMCA Order: 'The Greater Manchester Combined Authority Order 2011 Schedule 3 Part 7 The power under section 2 of the Local Government Act 2000(4) (promotion of economic, social and wellbeing).

This basis of public task applies to us because we are doing this work on behalf of the GMCA.

The data items to be shared are:

- Name
- Address (residential postcode)
- Gender
- Date of birth
- Ethnicity – this is recognised as Special Category data.
- Disability status
- Labour market status
- National Insurance Number
- Unique Tax Reference Number

4. How we ensure the security of your data

Action Together is committed to the security of the information we collect, and we use reasonable measures to prevent unauthorised access to that information. We are required to demonstrate that our solutions meet the required levels of personal, procedural, policy, data and technical security. We will only process personal information for the purposes it has been collected or subsequently authorised.

5. Information retention

Action Together will keep your information for up to 6 years after your last interaction with us. This is so we can evaluate the effectiveness of the work we do to support you. We will take the necessary steps to keep your information safe. It will then be securely destroyed when it is no longer needed.

6. Transferring data

All data collected as part of this project will remain in UK.

7. Data sharing

As a condition of funding for this programme, we are required to share some data with the GMCA. Personal data will only be shared using secure means and in accordance with a robust data sharing agreement.

Data will be processed by GMCA through their Greater Manchester Individual Tracker (GMIT). GMCA has completed a separate Data Protection Impact Assessment (DPIA) for GMIT and security and penetration testing are done on a regular basis.

8. What rights do individuals have?

Action Together must comply with the United Kingdom General Data Protection Regulations (UK GDPR) and the Data Protection Act 2018.

Under data protection law, your rights include:

- Your right of access - You have the right to ask us for copies of your personal information.
- Your right to rectification - You have the right to ask us to rectify information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.
- Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.



- Your right to restriction of processing - You have the right to ask us to restrict the processing of your information in certain circumstances.
- Your right to object to processing - You have the right to object to the processing of your personal data in certain circumstances.
- Your right to data portability - You have the right to ask that we transfer the information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

If you wish to make a request, please contact us at:

Email: dp@actiontogether.org.uk

Post: Action Together, 80 Union Street, Oldham, OL1 1DJ.

9. How can I make a complaint?

If you are not satisfied with how Action Together is using the information we hold about you please contact our Data Protection Officer by emailing dp@actiontogether.org.uk

If you are still not satisfied with our response to any request to exercise your individual rights or if you believe that Action Together is not processing your personal data in accordance with the law, you can contact the Information Commissioner's Office:

Post: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, SK9 5AF

Telephone: 0303 123 1113

Online Chat: [Advice services for members of the public | ICO](#)