

## Oldham Community Centres Forum - Terms of Reference

### Purpose:

The Purpose of the Oldham Community Centres Forum (the Forum) is to bring together managers or representatives of local VCFSE sector community centres and venues based in Oldham - to provide a space for these groups to collaborate to improve access to support for the communities they work with and to support each other by sharing knowledge, skills and resources.

### Principles:

The principles for the Forum are as follows:

1. Oldham Community Centre focussed: The activity of the Forum must be focussed on supporting the work of VCFSE Oldham based community centres and venues.
2. Inclusivity: The Forum will be open to groups and organisations representing Community Centres who support communities from all backgrounds, ethnicities, ages, sexual orientations, and abilities.
3. Collaboration: Collaboration and support among members should be encouraged to build a strong and supportive forum and to seek to avoid duplication of effort and potential conflicts.
4. Trust: The Forum will foster a sense of belonging and trust among members, providing a space for groups and organisations to connect, share ideas, and build relationships in a transparent and open manner.
5. Diversity and equality and equity: The Forum will strive to be diverse and inclusive, providing a safe and supportive space for groups and organisations to come together and support one another, and champion the experience of their diverse communities in a way that promotes equity.

### People:

Oldham Community Centres Forum is open to all VCFSE groups and organisations in Oldham who manage or help to run community centres or venues. The Forum is currently made up of the following members:

| Name          | Group / Organisation |
|---------------|----------------------|
| Audrey Murphy | SAWN                 |
| Beverley Wood | Oasis Community Hub  |
| Bobbi Trelfa  | Salvation Army       |

|                     |                                                    |
|---------------------|----------------------------------------------------|
| Mohammed Sarwar     | CWTC                                               |
| Charlie Brock       | Pennine Mencap                                     |
| Dave Wilkinson      | NEON                                               |
| Elliot Sparks       | Pennine Mencap                                     |
| Eric Noi            | Oldham Boxing and Personal Development             |
| Ghazalla Iqbal      | FCHO                                               |
| Graham Taylor       | Chadderton Together                                |
| Ibrahim Hoque       | OBA Millennium Centre                              |
| Jayne Willams       | NEON                                               |
| Joanne Chapman      | Age UK                                             |
| Julian Cohen        | POINT                                              |
| Karla Hewitt        | Oldham Town Centre Chaplaincy                      |
| Kathryn Hamer       | Age UK                                             |
| Lisa Woolfenden     | Keyring                                            |
| Luke Williams       | Spring Bank Bowling Club / The Space               |
| Maggi Hurley        | Age UK                                             |
| Marilyn Fisher      | Fitton Hill Bulldogs                               |
| MaryAnne Oduntan    | St Barnabas                                        |
| Megan Hume          | Greengate Trust                                    |
| Naseem Ahmad        | Crossley Centre                                    |
| Norah Kiyika        | SAWN                                               |
| Kathryn Brooks      | Pure Innovations                                   |
| Ronald Ainley       | NEON                                               |
| Rufia Khatun        | Oldham Greenhill                                   |
| Themhani Dladla     | SAWN                                               |
| Rachel Dyson        | Oldham Council (non-voting member)                 |
| Sharon McGladdery   | Action Together (non-voting member)                |
| Debbie Wolstenhulme | Sholver and Moorside Community Team                |
| Steph Gill          | Greenacres Community Centre                        |
| Yvonne Burtonwood   | Werneth and Freehold Community Development Project |
| Zakir Ahmad         | Yuvanis Youth                                      |

Action Together will coordinate and facilitate the Forum, however the Forum will be led and owned by the members of the Forum.

### Foundation Group

It is anticipated that during the course of the next few months a foundation group of members will develop who are actively engaged in the Forum activities and who drive the priorities for the Forum.

### Priorities:

The priorities for the Oldham Community Centres Forum are:

1. To bring together managers or representative of local community centres / venues to support community development through:
  - sharing knowledge and good practice,
  - sharing and pooling of resources,
  - forming connections and identifying opportunities to develop provision to meet the needs and aspirations of the communities that we work with
2. To work to influence local decision making in support of the Forum's aims.
3. To provide a mutual exchange of information within the Forum and between the Forum and key partners.
4. Facilitate the development of collaborative ideas and initiatives to further the aims of the centres and communities that we work with.

### **Our commitments:**

As Oldham Community Centres Forum members we commit to:

1. Having brave conversations and work to the best interests of our member organisations and the communities that we support to achieve the shared vision and aims of the Forum.
2. Making decisions on behalf of the Forum to achieve the purpose of the Forum.
3. Being courageous and ambitious by dreaming big and not limiting our thinking
4. To be inclusive and equitable by valuing and respecting our diversity, ensuring everyone has an opportunity to contribute within the Forum.
5. Attend and contribute to Forum meetings.
6. Be an ambassador for the Forum, describing the vision and its work to others.

### **Meetings and decision making**

1. We aim to meet at least once every two months at different community centres and venues of our members.
2. Action Together will facilitate this Forum and chair meetings until such time as the Forum wishes to appoint a chair from its membership.
3. The forum will aim to make decisions by way of a consensus. If this cannot be achieved a decision will be decided by a majority vote.
4. Each organisation (not each member) will be entitled to one vote.

### **Reporting and representation:**

The work undertaken by the Forum will connect with wider system structures including Oldham Community Health Champions Network, Oldham Poverty Action Network, Oldham VCFSE Women's Network and Oldham Place Based Integration Governance Boards.

The Forum will choose a representative to connect with other partners on an ad hoc basis depending on the nature of the subject matter, capacity and timings of relevant meetings.

### **Resources:**

Forum Members will work together to seek funding opportunities to drive the priorities of the Forum.

### **Review:**

The Terms of Reference will be reviewed every 12 months.  
Next review date: May 2025